



**DKG: Great Britain**  
**General Data Protection Regulation**  
**DATA PRIVACY NOTICE**

**1. Personal data.**

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation, the 'GDPR'.

**2. Data controller.**

The GB State President is the data controller deciding how personal data is processed.

**3. Processing personal data.**

DKG GB complies with its obligations under the 'GDPR' by keeping personal data up-to-date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

DKG GB uses personal data: names, addresses, e-mails, telephone numbers etc, for the following purposes: -

- To promote the interests of DKG GB;
- To allow all DKG GB Members to be able to know and contact each other;
- To allow fees to be collected;
- Processing is carried out by DKG GB: -
  - the processing relates only to members or former members and
  - there is no disclosure to a third party without consent.

**4. The legal basis for processing data.**

The data is covered by the applicant's explicit consent to allow us to use it.

No personal data will be disclosed to third parties without prior consent.

**5. Sharing personal data.**

Personal data is treated as strictly confidential and is only shared with DKG GB members, state presidents and DKG headquarters staff.

**6. Length of time we keep personal date.**

Data is retained by DKG GB while membership is retained and for ten years after membership elapses.

**7. Members' rights regarding their personal data.**

Unless subject to an exemption under the GDPR, members have the following rights with respect to their personal data:

- The right to request a copy of their personal data;
- The right to request that DKG GB corrects any personal data if it is found to be inaccurate or out of date;
- The right to request that personal data is erased where it is no longer necessary for DKG GB to retain it;
- The right to lodge a complaint with the Information Commissioners Office, address below.

**9. Contact Details**

To exercise all relevant rights, queries or complaints, in the first instance please contact the State President of DKG GB. This information can be found on the website at [www.dkggb.org.uk](http://www.dkggb.org.uk)

You can contact the Information Commissioner's Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.